

# WYOMISSING AREA SCHOOL DISTRICT

630 Evans Avenue  
Wyomissing, PA 19610

## ***Our Mission***

*Inspiring Excellence, One Spartan at a Time!*

## ***Our Vision***

*The Wyomissing Area School District aspires to be the **preeminent** public educational institution; as we:*

- *Prepare students to excel in a highly complex global community;*
- *Offer rigorous academics, cutting-edge technology and enriching extracurricular opportunities;*
- *Attract and retain the best team of administrators and staff; and*
- *Create a culture built on respect, trust and integrity.*

### Board of School Directors

Mrs. Maria C. Ziolkowski, President  
Mr. Ryan S. Redner, Vice President  
Mr. Steven E. Pottieger, Treasurer  
Mrs. Laurie M. Waxler, Asst. Board Secretary  
Mrs. Kathryn K. Harenza  
Mrs. Karen R. McAvoy  
Mr. Christopher M. McCaffrey  
Mrs. Melissa G. Phillips  
Mrs. Terrie A. Taylor

### Non-Members

Mr. Mark Boyer, Board Secretary  
Dr. Melissa L. Woodard, Assistant Superintendent

### Ex-Officio Member

Mr. Robert L. Scoboria, Superintendent

## **SCHOOL BOARD MEETING**

Monday, September 27, 2021

Community Board Room

<https://www.youtube.com/user/WyomissingASD>

- I. **Call to Order –Mrs. Maria Ziolkowski, Board President, Presiding**
- II. **Pledge of Allegiance – Mrs. Ziolkowski**
- III. **Announcement of Recording by the Public – Mrs. Ziolkowski**
- IV. **Roll Call – Mr. Boyer**
- V. **Welcome to Visitors & Announcement of Meetings – Mrs. Ziolkowski**
  - Facilities Committee Workshop – October 6, 2021 – 4:30 p.m. Community Board Room
  - Committee of the Whole Meeting – October 11, 2021 – 4:45 p.m. Community Board Room
  - School Board Business Meeting – October 25, 2021 – 6:00 p.m. Community Board Room
- VI. **Student Representative Report**
- VII. **Committee Reports** – Draft minutes from the month’s Committee of the Whole are posted on the District website.
- VIII. **Liaison Reports**
  - A. Berks County Intermediate Unit Board Report – Mrs. Taylor

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- B.** Berks Career & Technology Center Board Report – Mr. Pottieger
- C.** Berks EIT Report – Mr. Boyer
- D.** Wyomissing Area Education Foundation – Mr. McCaffrey
- E.** Legislative Report – Mrs. Harenza
- F.** PTA – Mrs. Phillips

**IX. Public Comment – Mrs. Ziolkowski**

*Speakers are requested to identify themselves by name and address.*

**X. Routine Approvals – Mrs. Ziolkowski**

**MOTION**

A. It is recommended that the Board of School Directors approve the following minutes:

- August 9, 2021 Public Board Workshop Meeting Minutes
- August 9, 2021 School Board Business Meeting Minutes
- August 23, 2021 School Board Business Meeting Minutes

**MOTION**

B. It is recommended that the Board of School Directors accept the Treasurer's Report for August, 2021.

**MOTION**

C. It is recommended that the Board of School Directors approve payment of bills for the month of August, 2021, as listed in the financial packet.

- 1) General Fund Accounting Check Summary
- 2) Food Service Accounting Check Summary
- 3) Student Activity Accounting Check Summary
- 4) Capital Reserve Check Summary

**XI. Superintendent's Report – Mr. Scoboria**

**A. District Health and Safety Plan Update – Mr. Scoboria**

**B. Finance and Facilities**

**MOTION**

It is recommended that the Board of School Directors approve and ratify the following Finance and Facilities items:

- 1. Approve the following donations:
  - a. \$1,300 for student lounge area in JSBS from the Class of 2020
  - b. \$500 from the West Reading Summer Basketball League

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2. Approve tuition agreement with New Story, LLC for student #302468 for the 2021-2022 school year in the amount of \$299 per day.
3. Approve service contract with Keystone Deaf & Hard of Hearing Service to provide interpretation services.
4. Approve service agreement with Keppley Behavioral Consulting, Inc. to provide behavioral and education services. Agreement is not to exceed 850 hours at the rate of \$90 per hour.  
*Background information: no increase over 2020-2021 rate.*
5. Approve change order #1 for Jay R. Reynolds, Inc. in the amount of \$12,991 at the Wyomissing Hills Elementary Center to add domestic water and sanitary piping to five kindergarten classroom sinks via the existing pipe tunnel.
6. Approve change order #1 for Uhrig Construction in the amount of \$6,054.12 at the Junior Senior High School to remove existing window in stair 7 and provide a temporary operable opening to accommodate material handling to 2nd floor during phase 1 work and to provide additional markerboards in Classrooms A212 and A213.
7. Approve change order #1 for Hirneisen Electric, Inc. in the amount of \$13,223 at the Junior Senior High School to provide fire rated bonnets over light fixtures in new fire rated acoustical tile ceiling and to relocate electrical panels as required per revisions to the building code.
8. Approve new custody account with Univest Bank and Trust Company for 2021-2022. Signatories on the account will be:
  - a. Maria Ziolkowski, President
  - b. Steven Pottieger, Treasurer
  - c. Mark Boyer, Board Secretary
9. Approve proposal from AudioBahn for the supply, installation, system tuning and operator training of an audio system located at Flannery Field and the Baseball Field in the amount of \$30,130.

**C. Personnel and Policy**

**MOTION**

It is recommended that the Board of School Directors approve and ratify the following Personnel and Policy items.

1. RESIGNATIONS/RETIREMENTS
  - a. Hourly Support Staff
    - 1) **Corey Steele**, Custodian, JSBS, resignation effective last paid day August 27, 2021.

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- b. Athletic Staff
  - 1) **Dean Murray**, Bowling Coach, JSHS, resignation effective last day worked March 12, 2021.
- c. Supplemental Staff
  - 1) **Kami Fecho, Jr.** High Field Hockey Asst. Coach, JSHS, resignation effective last day worked September 14, 2021.

2. REQUEST APPROVAL OF THE LEAVE OF ABSENCES PER ATTACHED.

3. APPOINTMENTS

- a. Professional Staff
  - 1) **Matt Redcay**, Provide administrative COVID-19 Case related support to WASD in addition to regular duties, for the 2021-22 school year at a stipend of \$2,500.  
*Background Information: WASD is required to complete contact tracing and make quarantine decisions regarding positive cases for students and employees. These duties extend through evenings, weekends and holidays and require significant administrative oversight.*
- b. Hourly Support Staff
  - 1) **Sharon Gechter**, Instructional Aide, WREC, 5 ½ hours/day at a wage rate of \$11.70/hour, effective September 29, 2021.  
*Background Information: This position is being filled due to an internal transfer.*
  - 2) **Jennifer Leck**, Cafeteria / Recess Monitor, WHEC, 3 hours/day at a wage rate of \$10.92/hour ratification effective September 24, 2021.  
*Background Information: This position is being filled due to a resignation.*
  - 3) **Talitha Wolfe**, Cafeteria / Recess Monitor, WHEC, 3 hours/day at a wage rate of \$10.92/hour ratification effective September 7, 2021.  
*Background Information: This position is being filled due to an internal transfer.*
- c. Athletic Staff
  - 1) **Anne Anders, Jr.** High Field Hockey Asst. Coach, JSHS, at a stipend of \$1,001 pro-rated to the portion of Fall Athletic Season worked, effective September 29, 2021.  
*Background Information: This position is being filled due to a resignation.*

4. REQUEST APPROVAL OF INTERN HOURS FOR THE FISCAL YEAR 2021-22 PER BELOW:

- a. **Antonio Esposito**, District-wide, \$10.50/hour, ratification effective August 16, 2021 through June 30, 2022, not to exceed a total of 1,200 hours.

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5. POSITION/LOCATION/STIPEND CHANGE

a. Hourly Support Staff

- 1) **Hannah Burton**, Part-time Paraprofessional, JSHS, to Full-time Paraprofessional, JSHS, 7 hours/day, no change in wage rate, ratification effective September 14, 2021.  
*Background Information: This position is being filled due to a resignation.*
- 2) **Diane Helm**, Part-time Food Service Worker, JSHS, to Full-time Paraprofessional, WHEC, 7 hours/day, at a wage rate of \$12.60/hour, effective October 1, 2021.  
*Background Information: This position is being filled due to a resignation.*
- 3) **Reanna Martin-Watkins**, Part-time Instructional Aide, WREC, to Full-time Paraprofessional, WHEC, 7 hours/day, at a wage rate of \$12.60/hour, ratification effective September 20, 2021.  
*Background Information: This position is being filled due to a resignation.*

b. Athletic Staff

- 1) **Randy Skokowski, Jr.** High Boys' Soccer Head Coach, JSHS, at a stipend of \$2,838, ratification effective the beginning of the 2021-22 Fall Athletic Season.  
*Background Information: Mr. Skokowski has filled the role and responsibilities of both Head and Asst. Coach due to a vacancy that has remained unfilled.*

6. WAGE INCREASES

a. Professional Staff

Request approval for the following teacher(s) to receive course credit salary advancement (column movement) in accordance with the terms of the MOU between WAEA and the District, per the effective dates noted below:

- 1) **Jessica Godek**, JSHS, from M/Step 15 to M+15/Step 15 (\$85,925) effective the beginning of the 2021-22 school year.
- 2) **Michele Hetrich**, WREC, from M/Step 15 to M+15/Step 15 (\$85,925) effective the beginning of the 2021-22 school year.
- 3) **Amy Kern**, JSHS, from B+15/Step 5 to M/Step 5 (\$60,908) effective the beginning of the 2021-22 school year.

7. APPROVAL OF NEW POSITION

a. Substitute Support Staff

- 1) Request authorization for administration to create the following position to be used on a temporary basis as needed if an athletic trainer is on leave for an extended period of time at \$175/day as part of the 2021-22 budget:

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- a) Substitute Athletic Trainer

8. SUBSTITUTES

a. Support Staff (Additions)

- 1) **Grace Heckman**, Athletic Trainer, ratification effective September 13, 2021
- 2) **Kathryn Kready**, Crossing Guard, ratification effective September 7, 2021
- 3) **Albert Pietrobone**, Crossing Guard, ratification effective September 7, 2021
- 4) **Taylor Richards**, Cafeteria/Recess Monitor and Instructional Aide

b. Support Staff (Deletions)

- 1) **Christian Ferrandino**, Custodian

9. VOLUNTEERS

10. POLICY

a. PSBA Election of Officers

- 1) President- Elect (1-year term)
  - a) Abstain
- 2) Vice President (1-year term)
  - a) Allison Mathias
- 3) PSBA Insurance Trust Trustees (Term ends Dec. 31, 2024) Vote for 3
  - a) Nathan Mains – PSBA CEO
  - b) Richard Frerichs – PSBA Past President
  - c) William LaCoff - PSBA Past President

*Background Information: To comply with PSBA policy 108 as amended April 27, 2013 addressing how votes are cast by member entity boards. The Board Secretary will submit the votes electronically as required by October 16, 2021.*

XII. **Old Business – Mrs. Ziolkowski**

XIII. **New Business – Mrs. Ziolkowski**

XIV. **Right to Know Requests – Mrs. Ziolkowski**

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<b>RTK Request</b>	<b>Date of Request</b>	<b>Solicitor Fees</b>	<b>Staff Assigned</b>	<b>Staff Hours</b>
None.				

**XV. Updates from Organizations**  
    **A. WAEA**

**XVI. Adjournment – Mrs. Ziolkowski**